



Tuition and School Fee Refund Policy

Summit Academy's tuition and related school fees are due in full thirty (30) days before the beginning of the school term in September of each year. Payment plan considerations can be requested with the school Administrator thirty (30) days in advance of the school year. Due to donations and an aggressive fundraising campaign, Summit Academy's tuition for the 2022 / 2023 school year is \$400 per month, per child. This fee includes all supplies. There may be additional fee(s) for activities or field trips with given notice.

Payment Plan Options

1. 50% of annual tuition and related school fees is payable thirty (30) days prior to September of each year and will incur a 5% surcharge on the amount due;
2. The remaining 50% due for annual tuition and related school fees is payable in full thirty (30) days prior to January of each year, and will incur an additional 5% surcharge on amounts due.

Most independent schools do not offer a refund policy based on early withdrawal or absenteeism. Summit Academy will consider partial refunds for medical reasons which would keep a student from attending school for more than thirty (30) days consecutively. The refund will be prorated on the amount of tuition paid on behalf of the student versus the number of days remaining in the school year. Refunds are at the sole discretion of Summit Academy and if considered will include a deduction for school materials and resources, not to exceed \$1000. If approved, refunds will be mailed within thirty (30) days of notice to parent/guardian.

Full refund less any application fee(s) will be offered if a student has enrolled and paid tuition but decides not to attend Summit Academy. Notice must be sent fourteen (14) business days via post or email before the start of school that the student will not be attending the upcoming school year. Refunds will be processed within fourteen (14) days of receipt of notice.

Notice Address

Summit Academy
Attention: Julia Smith
1005 Alpha Lake Road, Unit 9
Whistler, BC V8E 0S2
Email: jsmith@whistlersummit.ca